

**WHATCOM COUNTY WATER DISTRICT NO. 13  
BOARD OF COMMISSIONERS  
SPECIAL MEETING AUGUST 31, 2022**

**CALL TO ORDER**

Hybrid Special meeting August 31, 2022 – @ 6:02 meeting was held via Zoom and in-person at the Peaceful Valley Clubhouse

Commissioners present were Robert Vandenhaak, Richard Whitson, Anthony Au and Rebecca Cayen. Jackque Fowler attended via Zoom. Also in attendance were District employees Brenda Gamache and Cheryl Thompson. No members of the public were present.

Employee Issues

*RC/RW a motion was made to approve the signed contract dated 9/28/22 for training and oversight of the new Operator-In-Training. Motion carried 5-0.*

*RC/AA a motion was made to set up second interviews with 2 promising candidates with the interview panel consisting of Richard, Anthony, Brenda, and Cheryl. Motion carried 5-0.*

Discussion of pay rates and benefits for the 2 candidates with Carson to be offered \$27/hour and Miguel to be offered \$25/hour, along with medical insurance. Schedule a special meeting for September 7<sup>th</sup> to discuss Washington Healthcare Plan.

Operations/Repair

Cheryl will reach out to local contractor, Sean Jensen, to see if he will get on the MRSC list for the district to be a back up to Dan Williamson.

Computer

*RC/RW a motion was made to purchase a new computer not to exceed \$1,000. Motion carried 5-0.*

Wastewater Availability Template Letter

Letter is prepared and ready to send.

Vehicle

*RW/AA a motion was made to purchase a vehicle not to exceed \$40,000. Motion carried 5-0.*

Cell Phone

*RC/AA a motion was made to purchase a cell phone plan through TMobile. Motion carried 5-0.*

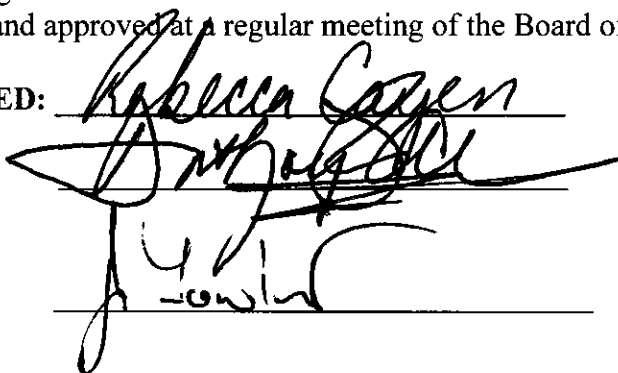
Rates Discussion

Sewer rates would have to go up by \$6 per month to meet the 2% hardship requirement for grant funding. Robert proposed a monthly increase of \$6 for sewer and \$2 for water. Anthony shared an income and expenses analysis of years 2019, 2020, 2021, and a projection for 2022 based on income and expense year-to-date.

**CONCLUDE**

There being no further business Robert Vandenhaak concluded the meeting at 7:13 pm. These Minutes were presented and approved at a regular meeting of the Board of Commissioners on 9/27/22.

APPROVED:

  
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DATE:

9/27/22