

**WHATCOM COUNTY WATER DISTRICT NO. 13
BOARD OF COMMISSIONERS
SPECIAL MEETING MAY 4, 2022**

CALL TO ORDER

The Special meeting of the Commissioners of Whatcom County Water District 13 was called to order by President Robert Vandenhaak at 6:00 pm. The meeting was held in person and remotely via Zoom. The commissioners in attendance were Jackque Fowler, Rebecca Cayen, Richard Whitson, and Anthony Au. Also, in attendance was Roger Kuykendall of Gray & Osborne Engineering and one other community member.

Agenda

The Board reviewed the current agenda for May 4, 2022

RW/AA a motion was made and seconded to table the 5 items on the agenda. Motion carried 5-0.

Contract Discussion

The Board discussed WWS notification of not renewing the contract in September of this year. The Board discussed the need to move to employees, including 1 FT employee and 1 PT employee for operations and 1 office staff approximately 24-32 hours a week.

A brief description of the needs of the district were briefly discussed and were distributed between Board members.

Contact local districts about interlocal agreements

Contact the County about setting up employees

Employee handbook

Insurance company for vehicle policy

Review prior employment resolutions

Begin building job descriptions to solicit candidates

It was also stated that we will have another special meeting on May 11, 2022, at 6:00pm to continue discussion on these items.

CONCLUDE

There being no further business Robert Vandenhaak concluded the meeting at 7:25 pm. These Minutes were presented and approved at a regular meeting of the Board of Commissioners on 5/24/22.

APPROVED: _____

DATE: _____



