

**WHATCOM COUNTY WATER DISTRICT NO. 13
BOARD OF COMMISSIONERS
SPECIAL MEETING NOVEMBER 29, 2022**

CALL TO ORDER

Hybrid Special meeting November 29, 2022 – @ 6:00 pm meeting was held via Zoom and in-person at the East Whatcom Regional Resource Center. Meeting was called to order at 6:00 pm by President Robert Vandenhaak.

Commissioners present were Richard Whitson and Robert Vandenhaak. Commissioners Anthony Au, Jackue Fowler and Rebecca Cayen were present via Zoom. Staff present were Brenda Gamache and Cheryl Thompson via Zoom.

President Vandenhaak announced the Board is going into Executive Session 42.30.110 (G) at 6:04 pm for 25 minutes. At 6:29 pm, the Board ended the Executive Session and stated no decisions were made.

Budget Discussion

The Board reviewed the revised draft budget prepared by Brenda and Cheryl. Each line item was discussed and adjusted, as needed. Brenda and Cheryl will update the draft budget based on the budget discussion for approval at the December 27, 2022, Board meeting.

Brenda researched the capacity analysis payments to Gray & Osborne for the Capacity Analysis project and \$55,000 was spent from the General Cash Account in 2022. The GFC fund could reimburse the General Cash Account for those funds spent since the Capacity Analysis study is related to the increased number of ratepayers connecting to the water and sewer service of the district.

RC/JF a motion was made and seconded to increase sewer rates by \$2.00 per month to create a balanced budget. Motion carried 3-2.

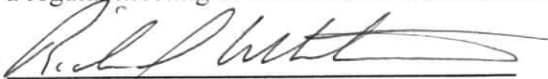
A proposal was made to reduce the water base rate from 19,000 gallons per billing cycle to 10,000 to promote water conservation. This item was tabled until the December 27, 2022, meeting.


Rebecca contacted MRSC about General Facilities Charges (GFC) funds. MRSC said GFC funds can only be used for capital projects or capital repairs.


Rebecca proposed the district offer a low-income or senior discount on water and sewer rates. A discussion followed but no decision was made.

CONCLUDE

There being no further business Robert Vandenhaak concluded the meeting at 7:45 pm. These Minutes were presented and approved at a regular meeting of the Board of Commissioners on 12/27/22.

APPROVED:  **DATE:** 12-27-22



 12/27/22