

**Whatcom County Water District No. 13  
BOARD OF COMMISSIONERS' MEETING  
APRIL 28, 2026  
HYBRID MEETING**

**CALL TO ORDER**

**ADDITIONS TO AGENDA**

**APPROVAL OF MINUTES**

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| <ul style="list-style-type: none"><li>• Regular Meeting Minutes March 24, 2026</li></ul> |
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**ENGINEERING BUSINESS**

- RCAC Sewer Rate Study-Sam Rodriguez
- Lance Martin- Owner of Land that the Water Reservoirs are on
- Balfour Valley Phase 3 & 4
- SCPPL Funding Update
- Engineer's Report/GSP for WWTP Update (Roger)
- Critical Improvements Update (Roger)
- Lagoon 1 Issues-Hannah/Eli
- Small Water System Plan-Leak Detection
- Multi-Family Housing/ADUs-Changes to the Whatcom County Comprehensive Plan (10 min)
- Reservoir Communication System-Eli
- Influent Flow Meter Verification Testing Quote-Hannah
- WaterSMART Grant Opportunity
- Cross Connection Control & Backflow Assembly Tester Certifications

**UNFINISHED BUSINESS**

- WASWD Monthly Update
- Red Mountain
- Balfour Village
- Water Valve Repairs-Several
- Resolution Review from 2010-2025: Resolutions 01-2019-03-2022
- Office Computer/Tech Support-Cheryl
- Columbia Valley Park District request to store equipment at the District WWTP

**NEW BUSINESS**

- Resolution 04-2026-Officer Duties & Responsibilities
- Resolution 06-2026-Adopting an Updated Employee Handbook & Policy

**PUBLIC FORUM** (3-minute limit per person)

**BILLS PAYABLE**

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| <ul style="list-style-type: none"><li>• Claims Request Form for 3/30/26 in the amount of \$11,316.89 General Cash</li><li>• Payroll for 3/31/26 in the amount of \$17,826.05</li><li>• Claims Request Form for 4/28/26 in the amount of \$15,240.07 General Cash</li><li>• Excise Tax Request Form for 4/27/2026 in the amount of \$2,450.82</li></ul> |
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**FINANCIAL REPORTS:**

- YTD Expense – Review
- Treasurer's Report – Approval
- Cash Position – Review

- Collections Report – Review
- Petty Cash – Approval
- Aged Receivables/ Delinquent Accounts

**WATER & WASTEWATER REPORT**

- District Operations Report
- Consumption Report

**BUSINESS MANAGEMENT REPORT**

- Meeting Log

**Possible Executive Session RCW 42.30.110(1)(g)**

**CONCLUDE**