

**WHATCOM COUNTY WATER DISTRICT NO. 13
BOARD OF COMMISSIONERS
SPECIAL MEETING JANUARY 15, 2025**

CALL TO ORDER

A hybrid Special meeting was held January 15, 2025, via Zoom and in-person at the East Whatcom Regional Resource Center. Meeting was called to order at 6:30 pm by President Robert Vandenhaak. Commissioners present were Anthony Au, Rebecca Cayen, Richard Whitson, and Robert Vandenhaak. Commissioner Talitha Shiroma was present via Zoom. Staff present were Cheryl Thompson, Eli Gunn-Hirsch and Hannah Palm. Gray & Osborne engineers Roger Kuykendall and Jay Swift were present via Zoom.

EXECUTIVE SESSION RCW 42.30.110(1)(i))

President Robert Vandenhaak called an executive session to meeting with legal counsel. The Executive Session will end at 6:36 pm.

Executive Session ended at 6:36 pm.

WWTP Aeration Improvements-Bid Award

Farmers Equipment and Valley Plumbing & Electric submitted bids for the aeration improvements project. Farmers Equipment's bid came in lower. *AA/RC a motion was made and seconded to approve awarding the WWTP Aeration Improvements for \$42,880.60. Motion carried 5-0.*

Radio Communication System

Farmers Equipment has been working with Eli and Hannah on troubleshooting the radio communications issues. Reprogramming one of the components might be needed. A timer could be put on the well to turn the wells on and off. Eli will investigate other companies with different systems.

Sample Station Bids

The current method of sampling for the monthly water samples is not as sanitary as it could be and it takes a long time to get a sample. Roger will look at the process and communicate with Eli. Eli got 2 bids for sample station installation from Valley Plumbing and Electric and Andgar. More discussion at the January regular meeting on January 28, 2025.

Evergreen Rural Water of WA: Conference February 11 & 12

RW/RC a motion was made and seconded to approve Eli's attendance at the Evergreen Rural Water Of WA Conference on February 11 & 12, 2025. Motion carried 5-0.

Resolution 01-2025-Applying for a WaterSMART grant to update to AMR water meters

Eli and Cheryl are collaborating on a grant to purchase new radio-frequency (AMR) water meters. The grant application deadline is July 8, 2025. *RW/AA a motion was made and seconded to approve Resolution 01-2025. Motion carried 5-0.*

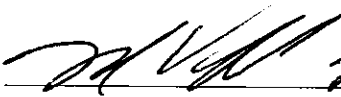
MRSC: Needed Resolutions and Policies

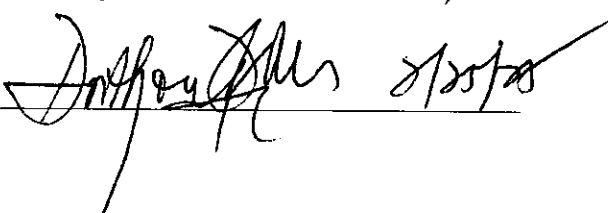
State laws around contracting and procurement of services changed starting July 1, 2024. The District needs to pass resolutions to be in compliance. *RW/RC a motion was made and seconded to approve 5 hours of legal counsel's time to craft needed resolutions. Motion carried 5-0.*

CONCLUDE

There being no further business Robert Vandenhaak concluded the meeting at 7:25 pm. These Minutes were presented and approved at a regular meeting of the Board of Commissioners on 2/25/25.

APPROVED:  DATE: 2-25-25

 2/25/25

 2/25/25