

**WHATCOM COUNTY WATER DISTRICT NO. 13
BOARD OF COMMISSIONERS
SPECIAL MEETING SEPTEMBER 12, 2023**

CALL TO ORDER

Hybrid Special meeting August 12, 2023, at 6:00 pm meeting was held via Zoom and in-person at the East Whatcom Regional Resource Center. Meeting was called to order at 6:04 pm by President Robert Vandenhaak.

Commissioners present were Anthony Au, Rebecca Cayen, Richard Whitson, and Robert Vandenhaak. Commissioner Talitha Shiroma was present via Zoom. Staff present was Cheryl Thompson. Roger Kuykendall and John Markus from Gray & Osborne Engineering were present via Zoom. One member of the public was present.

Engineering Report/DOE Permit

Roger and John have finished the comment letter to DOE on the draft permit. Cheryl will put these comments on district letterhead and send them to DOE, along with a cover letter. Main takeaways from the comments:

- Another background water analysis is needed, based on a minimum of 8 samples taken in one year.
- There are errors in the fact sheet, probably carrying over from years past. For example, the Green Valley Lift Station pumps are listed as 300 gpm, but they are 160 gpm.
- New leak detection technology for pond liners doesn't work well with the type of lagoons the district has and the lagoons must be drained to do the leak detection process. G & O will not be recommending lagoon technology in the new WWTP, so the expense of purchasing, maintaining, and repairing these pond liners is not cost effective.

Aerator Electrical: Adding 4th Aerator & Code Compliance

The original quote for adding the electrical for the 4th aerator was \$2700. However, the electrical box itself is not code compliant. Roger will send information about a new plan going forward but running a new conduit from the office building to a new electrical box by Lagoon #2 might be the best option.

Income Survey

John says it is possible that RCAC will charge us for the income survey and then the district may have to request reimbursement. Cheryl will reach out for clarification from Sam at RCAC.

Printer


Michelle at Kelley Connect gave a bid of \$200/month for the lease of a color printer. Cheryl will reach out to get a bid for a black & white printer, in addition to the color printer. The current contract is \$75/month.


Cheryl's Vacation Coverage

Carson will check the mail. Richard will cover the office on September 26 and 28th. An interlocal agreement with Lake Whatcom Water & Sewer District is an option for office vacation coverage in the future

CONCLUDE

There being no further business Robert Vandenhaak concluded the meeting at 7:04 pm. These Minutes were presented and approved at a regular meeting of the Board of Commissioners on 10/24/23.

APPROVED:  DATE: 10-24-2023

 10/24/23

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