

**WHATCOM COUNTY WATER DISTRICT NO. 13
BOARD OF COMMISSIONERS
REGULAR MEETING MAY 24, 2022**

CALL TO ORDER

The regular meeting of the Commissioners of Whatcom County Water District 13 was called to order by President Robert Vandenhaak at 6:00 pm. The meeting was held via Zoom. Commissioners Jackue Fowler, Rebecca Cayen, Richard Whitson, and Anthony Au were present. Also in attendance were Kelly Wynn and Tracy Yorke of Water & Wastewater Services, District Engineer Roger Kuykendall and 2 members of the public (Jack Hovenier & Brenda Gamache).

Additions/Deletions to agenda

There were no additions/deletions to the agenda.

BILLS PAYABLE

RW/RC a motion was made and seconded to approve the Claims Payment Request form dated 5/12/22 in the amount of \$12,922.04. Motion carried 5-0.

RW/RC a motion was made and seconded to approve the Excise tax Payment form dated 5/12/22 in the amount of \$ 1,670.73. Motion carried 5-0.

RW/RC a motion was made and seconded to approve the Excise tax Payment form dated 5/25/22 in the amount of \$ 3,017.76. Motion carried 5-0.

RC/RW a motion was made and seconded to approve the Claims Payment Request form dated 5/24/22 in the amount of \$ 20,091.41. Motion carried 5-0.

ADOPTION OF MINUTES

Regular Meeting Minutes April 26, 2022

RC/RW a motion was made and seconded to approve the regular meeting minutes from April 26, 2022. Motion carried 5-0.

Special Meeting Minutes April 13, 2022

RC/RW a motion was made and seconded to approve the regular meeting minutes from April 13, 2022. Motion carried 5-0.

Special Meeting Minutes May 4, 2022

RC/RW a motion was made and seconded to approve the regular meeting minutes from May 4, 2022. Motion carried 5-0meeting

Special Meeting Minutes May 9, 2022

RC/RW a motion was made and seconded to approve the regular meeting minutes from May 9, 2022. Motion carried 5-0.

Special Meeting Minutes May 11, 2022

RC/RW a motion was made and seconded to approve the regular meeting minutes from May 11, 2022. Motion carried 5-0

FINANCIAL REPORTS

April YTD Expenses – Review

The April YTD Expense report was presented to the Board for review.

Treasurer’s Reports

The Whatcom County Treasures reports for the month of April were presented to the Board for approval. *RC/RW a motion was made and seconded to approve the April Treasurer’s Reports. Motion carried 5-0.*

Petty Cash Approval

N/A

Cash Position, Collection Report, Aged Receivables, and the Delinquent Account Report.

The April Cash Position, Collection Report, AR and Delinquent accounts reports were reviewed.

PUBLIC COMMENT FORUM

WATER & WASTEWATER REPORT

District operations Report

Kelly presented the April operations report to the Board.

UNFINISHED BUSINESS

WASWD Monthly update

No update

Balfour Valley

No update

Red Mountain

No recent update.

Engineering Capacity

No update

Whatcom Water Alliance

No workshop due to COVID

Generator Wiring

Working with a few ideas will provide more information next month.

NEW BUSINESS

Meeting Location

As of June 1st, meetings will be offered Hybrid at the Resource center.

Low Income Assistance

RC/RW a motion was made and seconded to approve and opt into The Arrearages Grant Program through the Department of Commerce which has a deadline is May 27th for submittal. Motion carried 5-0.

CONCLUDE

There being no further business Robert Vandenhaak concluded the meeting at 7:08 pm. These Minutes were presented and approved at a regular meeting of the Board of Commissioners on 6/28/22.

APPROVED: *Robert Vandenhaak* DATE: 6/28/22

 Josephine
 Rebecca Cayen