

**WHATCOM COUNTY WATER DISTRICT NO. 13
BOARD OF COMMISSIONERS
REGULAR MEETING MARCH 22, 2022**

CALL TO ORDER

The regular meeting of the Commissioners of Whatcom County Water District 13 was called to order by President Robert Vandenhaak at 6:02 pm. The meeting was held via Zoom. Commissioners Jackque Fowler, Rebecca Cayen, Richard Whitson, and Anthony Au were present. Also in attendance were Kelly Wynn, DeAnna Estes and Tracy Yorke of Water & Wastewater Services, District Engineer Roger Kuykendall and 2 members of the public (Jack Hovenier & John M).

Additions/Deletions to agenda

There were no additions/deletions to the agenda.

BILLS PAYABLE

RC/RW a motion was made and seconded to approve the Claims Payment Request form dated 3/10/22 in the amount of \$12,142.16. Motion carried 5-0.

RC/RW a motion was made and seconded to approve the Excise tax Payment form dated 3/25/22 in the amount of \$ 1,479.46. Motion carried 5-0.

RC/AF a motion was made and seconded to approve the Claims Payment Request form dated 3/22/22 in the amount of \$ 27,079.77. Motion carried 5-0.

ADOPTION OF MINUTES

Regular Meeting Minutes February 22, 2022

RC/RW a motion was made and seconded to approve the regular meeting minutes from February 22, 2022. Motion carried 5-0.

Special Meeting Minutes March 9, 2022

RC/RW a motion was made and seconded to approve the special meeting minutes from March 9, 2022. Motion carried 5-0.

FINANCIAL REPORTS

January and February YTD Expenses – Review

The January and February YTD Expense reports were presented to the Board for review.

Treasurer's Reports

The Treasurer's Report for the months of January and February were presented to the board for approval.

RC/AF a motion was made and seconded to approve the Treasures Report January 2022. Motion carried 5-0.

RC/AF a motion was made and seconded to approve the Treasures Report February 2022. Motion carried 5-0.

Petty Cash Approval

The board was provided the petty cash spreadsheet for the prior month in the amount of \$39.58

RW/RC a motion was made and seconded to approve the petty cash in the amount of \$39.58. Motion carried 5-0.

Cash Position, Collection Report, Aged Receivables, and the Delinquent Account Report.

The Cash Position, and Collection Reports for February were reviewed.

PUBLIC COMMENT FORUM

Jack- Gave a brief update on ARPA funds and contact with County Executive.

WATER & WASTEWATER REPORT

District operations Report-

UNFINISHED BUSINESS

WASWD Monthly update

Rebecca provided a brief update.

Balfour Valley

No update

Red Mountain

No recent update.

Engineering Capacity

Roger received all data collected by staff on Friday and is currently processing it. Will provide an update at April meeting.

NEW BUSINESS

Meeting with County Executive schedule for 10:00 am, April 22 at District Office.

CONCLUDE

There being no further business Robert Vandenhaak concluded the meeting at 7:18 pm. These Minutes were presented and approved at a regular meeting of the Board of Commissioners on 4/26/22.

APPROVED: 

DATE: 4/26/22



