

**WHATCOM COUNTY WATER DISTRICT NO. 13
BOARD OF COMMISSIONERS
REGULAR MEETING April 26, 2022**

CALL TO ORDER

The regular meeting of the Commissioners of Whatcom County Water District 13 was called to order by President Robert Vandenhaak at 6:00 pm. The meeting was held via Zoom. Commissioners Jackue Fowler, Rebecca Cayen, Richard Whitson, and Anthony Au were present. Also in attendance were Kelly Wynn, DeAnna Estes and Tracy Yorke of Water & Wastewater Services, District Engineer Roger Kuykendall and 5 members of the public.

Additions/Deletions to agenda

There were no additions/deletions to the agenda.

BILLS PAYABLE

RC/AF a motion was made and seconded to approve the Claims Payment Request form dated 3/31/22 in the amount of \$697.19. Motion carried 5-0.

RC/RW a motion was made and seconded to approve the Excise tax Payment form dated 4/25/22 in the amount of \$ 2,307.11. Motion carried 5-0.

RC/AF a motion was made and seconded to approve the Claims Payment Request form dated 4/12/22 in the amount of \$ 12,398.27. Motion carried 5-0.

RC/AF a motion was made and seconded to approve the Claims Payment Request form dated 4/26/22 in the amount of \$ 15,636.14. Motion carried 5-0.

ADOPTION OF MINUTES

Regular Meeting Minutes March 22, 2022

RW/AF a motion was made and seconded to approve the regular meeting minutes from March 22, 2022. Motion carried 5-0.

Special Meeting Minutes April 13, 2022

RW/RC a motion was made and seconded to table the April 13,2022 Special meeting minutes. Motion carried 5-0.

FINANCIAL REPORTS

March YTD Expenses – Review

The March YTD Expense reports were presented to the Board for review.

Treasurer's Reports

RC/RW a motion was made and seconded to approve the March Treasurers Report. Motion carried 5-0.

Petty Cash Approval

N/A

Cash Position, Collection Report, Aged Receivables, and the Delinquent Account Report.

The Cash Position, and Collection Report for March were reviewed.

PUBLIC COMMENT FORUM

Jack Hounvier thanked Roger and the Commissioners for attending the April 22nd meeting with Whatcom County Executive, Satpul Sidhu.

WATER & WASTEWATER REPORT

District Operations Report – March

Kelly presented the monthly operations report to the board.

Consumption Report

The consumption report was presented to the board. There was a brief discussion.

UNFINISHED BUSINESS

WASWD Monthly update

No update

Balfour Valley

No update

Red Mountain

No recent update.

Engineering Capacity

Roger provided an update. There was a brief discussion.

RC/RW a motion was made and seconded to approve the update of part three of the Engineering Report, not to exceed \$64,400.00. Motion carried 5-0.

Generator Wiring

Kelly has gone out to different electricians for estimates, they are requesting plans.

Roger will draw plans and send to bid.

NEW BUSINESS

Kelly announced that Water & Wastewater Services will not be renewing the management contract with the District upon expiration of the current contract in September.

Robert announced that a Special Meeting will be held on May 4, 2022 at 6:00pm at the East Whatcom Regional Resource Center.

Robert announced that a Special Meeting will be held via Zoom on May 11, 2022 at 6:00pm. The Zoom link will be posted on the District's website.

CONCLUDE

There being no further business Robert Vandenhaak concluded the meeting at 7:07 pm. These Minutes were presented and approved at a regular meeting of the Board of Commissioners on 5/24/22.

APPROVED:



DATE:






