

**WHATCOM COUNTY WATER DISTRICT NO. 13  
BOARD OF COMMISSIONERS  
SPECIAL MEETING OCTOBER 19, 2022**

**CALL TO ORDER**

Hybrid Special meeting October 19, 2022 – @ 6:00 meeting was held via Zoom and in-person at the East Whatcom Regional Resource Center.

Commissioners present were Robert Vandenhaak, Richard Whitson, Jackque Fowler, Anthony Au and Rebecca Cayen. Also in attendance were District employees Brenda Gamache, Carson Cothren and Cheryl Thompson. One member of the public was present.

EAGL Application

Robert and Cheryl submitted the application that Gray & Osbourne staff completed. Monies were requested for the engineering report, an income survey, comprehensive plan, and the costs associated with interim improvements. The DOE engineer felt that WCWD13 could easily qualify for planning funding.

Roger worded the application with “interim repairs to replace antiquated equipment to meet DOE permit requirements” versus “interim improvement” as he felt it was a more accurate description of what is needed, since many components could be re-used with an upgraded treatment facility. December 14, 2022 is the last day that new information can be added to the application. The preliminary list of approved applicants comes out in January 2023 with the final list released in July 2023.

It was unclear whether an income survey would be required now or later in the application process. With the short turn around time, an income survey started now might not be completed by December 14, 2022, especially if ratepayer response is low. If WCWD13’s sewer rates meet the 2% of household median income, there could be a 50-100% forgiveness of loans, based on the income survey. Brenda will contact Evergreen Rural Water Association to get an estimate for the cost of an income survey and the length of time it could take.

Website

Staff shared the estimate from Sindelar Communications & Marketing for a basic website and a more deluxe website. The cost for the deluxe website is \$4,370.00 and the basic website is \$2,895.00.

***RW/RV a motion was made and seconded to approve deluxe website package contract in the amount of \$ 4,370.00. Motion carried 5-0.***

**CONCLUDE**

There being no further business Robert Vandenhaak concluded the meeting at 6:42 pm. These Minutes were presented and approved at a regular meeting of the Board of Commissioners on 11/22/22.

APPROVED:  DATE: 11/22/22

  
